# What is GDPR?



## General Data Protection Regulation (GDPR) is a set of guidelines and regulations aimed at protecting the user data of EU citizens.

The general guiding principle of GDPR is that users should have control over their personal data and that companies need to provide transparency about how personal information is stored and processed. For example, if a user signs up for a new service, the company would need to tell the user that their information is stored on their servers (and what protections are in place to safeguard this data), cookies may be used to track their activities, their data could be provided to third parties, etc. This regulation has binding legal force and will go into effect May 25, 2018.

Under the GDPR, the burden of proof that sufficient consent has been given lies with the company. This means that companies will need to prove and show reasonable evidence that they have complied with the GDPR if they are challenged.

## Main Requirements of GDPR

- Add disclaimers to all forms, asking users to agree to the site's privacy policy before form submission.
- For email signups, per GDPR guidelines: an affirmative action signaling consent may include checking a box on a website, "choosing technical settings for information society services", or "another statement or conduct" that clearly indicates consent to the processing. Silence, pre-checked boxes, or inactivity are not adequate.
- Update privacy policy to indicate all the ways their personal data will be used and stored.
- Re-verify that users have opted to be a part of an email list. This can be accomplished by creating a re-permissioning campaign to bring an existing subscriber database up to GDPR standards.
- Provide users with a way to download their personal data and to request that their data be deleted from your system(s).
- Implement a plan for breach notifications, which are required to happen within 72 hours of the discovery of a breach.



#### Who is Affected by GDPR?

In general, GDPR applies to any organization operating within the EU, as well as any organization outside the EU which offers goods or services to customers or businesses in the EU. At a more granular level, the new regulation applies to companies in the EU processing any personal data and companies outside of the EU that are processing personal data of the individuals in the EU, including customers, prospects, employees or website visitors (if personal data is being tracked by cookies or other means). For example, if you are a U.S. company sending emails to subscribers in the EU, GDPR applies to you.



#### **Penalties for Non-compliance**

The maximum fine of **20 million euros or 4% of worldwide revenue** – whichever is greater – is for infringements of the rights of the data subjects, unauthorized international transfer of personal data, and failure to put procedures in place for or ignoring subject access requests for their data.

## **GDPR Privacy Policy Examples**



#### Other privacy policies to reference





## **Visual Examples of GDPR Compliance**



Agreement to privacy policies prior to form submission.



Re-affirming consent for users who have previously had data collected, but have not been notified about how their data is used or processed.

<text><text><text><text><text><text><text><text><text><text>

Example of a verification email requiring people to re-verify to remain on an email list. The original opt-in method may not have been in compliance with the GDPR.



## **OTHER GDPR NOTES**

#### WordPress Admin Updates

For those sites that utilize WordPress, admin updates will be coming that provide GDPR-specific functionality (dedicated privacy policy page management and the ability to honor user data export requests).

WordPressSVN	♥ 0 + New				Howdy, allendav 📃	
Dashboard	Privacy Tools			Dolly'll never go away again	Screen Options * Help *	
,≁ Posts	Privacy policy page					
역기 Media	Edit or view your privacy policy.					
Pages	Select another page for your P	Privacy Policy *				
Comments	privacy policy	Set Page				
WooCommerce						
	Personal Data Export Request	ts				
Appearance						
🚢 Users	Email	Requested	Verified	Export File Actions		
🗲 Tools 🔹	allendav@gemma.localdomain	March 16, 2018 10:51 pm		Download   Send via Email		
Available Tools Import Export	allendav@	March 16, 2018 11:02 pm		Download   Send via Email		
Privacy	Sgmail.com	March 18, 2018 11:51 pm		Download   Send via Email		
<ul> <li>Settings</li> <li>Collapse menu</li> </ul>	allendav@allendav.com	March 16, 2018 11:56 pm		Download   Send via Email		
	Email	Requested	Verified	Export File Actions		
	Add New Request A verification email will be sent to the user at this email address, asking them to verify the request. Add New Request					
	Thank you for creating with WordPress	L.		You are using a development version (6.0-alpha-4	2125-src). Cool! Please stay updated.	

These and other GDPR-related changes will be implemented into WordPress v4.9.6 which is due to be released in mid-May and WordPress v5.0 which is due out in later 2018.



## **OTHER GDPR NOTES**

#### **Google Analytics Data Retention**

Beginning on May 25, 2018, Google Analytics is implementing a new data retention policy to better allow companies to be in compliance with the GDPR. The default setting for data retention that Google has implemented across all Google Analytics accounts is 26 months. This setting can be changed to never remove data. This only affects specific types of data, such as anonymous user data and custom segments.

Some companies may be implementing data retention policies and will be using the new data retention setting in Google Analytics to be in compliance.

The data retention settings are under Settings > Property > Tracking info > Data Retention.

ADMIN	USER		
	Account + Create Account radiology.ucsf.edu	~	Property + Create Property http://radiology.ucsf.edu
	Account Settings		Property Settings
	User Management		User Management
	All Filters		.js Tracking Info
	Trash Can		Tracking Code Data Collection Data Retention User-ID Session Settings
			Organic Search Sources Referral Exclusion List Search Term Exclusion List

© 2018 Media Logic USA, LLC. Media Logic is a registered trademark of Media Logic USA, LLC. All other trademarks or service marks contained herein are property of their respective owners.



Learn more about Media Logic at **medialogic.com** and subscribe to its financial services marketing newsletter at **medialogic.com/signup**